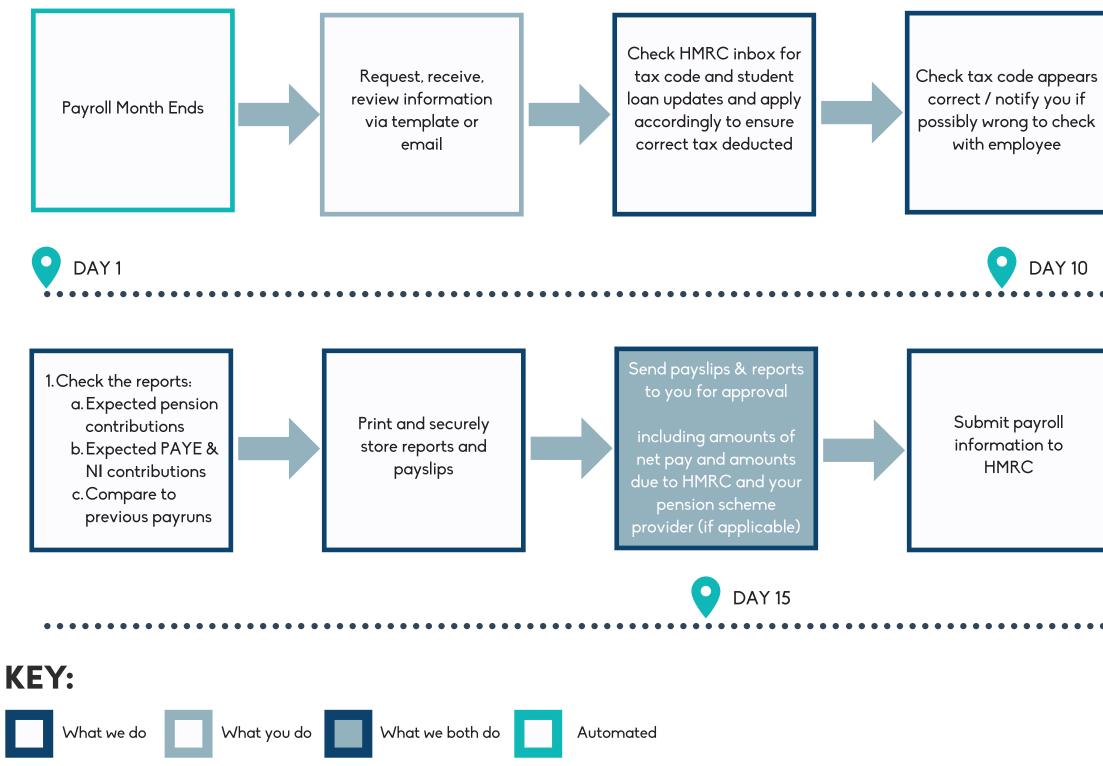
YOUR PAYROLL SYSTEM

This is our process map showing the steps involved in getting your payroll prepared and processed. This is so that you can pay your staff in a timely manner and deduct the right amount of taxes to pay across to HMRC. This ensures compliance and avoid penalties from HMRC.



Process the pay information = enter data for each employee to calculate gross pay, employers NI & pension as well as employee deductions and net pay



Generate the payslips and payroll reports

Submit pension information to pension scheme provider on their portal Note any information relevant to the next pay run OAY 30

Together We Count